

DEBERRY WATER SUPPLY CORPORATION DIRECTORS MEETING

Date: **November 11, 2025 @ 6:00 pm**

Place: De Berry Fire Station

Attendees:

Sara Edwards – President

Kathy Yates – Secretary/Treasurer Mary

Robinson – Board Member

5 Members and 1 non-Member attended.

The DeBerry Water Supply Corporation (Corporation) Directors Meeting was called to order by President Sara Edwards. A quorum of the directors was present.

Public Comment

None.

Consent Agenda

- The minutes of the October 14th board meeting were reviewed. Yates moved to approve the minutes, Edwards seconded the motion, which passed with all in favor.
- A copy of the redacted Texas Public Utility Commission Response to a member's complaint was reviewed. Edwards moved to attach the redacted response letter to the October 14th Meeting Minutes. Robinson seconded the motion, and it passed with all in favor.
- The approved minutes with the attachment will be uploaded to the website.

The bills were reviewed and paid by the Board members. It was noted that there is an outstanding balance from 8.6.2025 by On Demand for \$1,550.00 that has not been paid to the Corporation. Edwards stated that she will call on this matter.

The financial summary for October 2025 was presented. Bookkeeper Irvin covered key points of the October 2025 Financial Summary reporting a loss of \$18,879.95 for the year to date. Irvin further reported that the official shift to the Accrual Basis Accounting Method was implemented effective on October 1, 2025.

Customer Reports

Edwards reported over ninety (90) customer service calls in October.

System Updates

Edwards reported that there were six (6) repairs during the month. One (1) repair was caused by the Fiber Optic contractors, three (3) were emergency after hours repairs, and one (1) repair on highway 31 took longer than projected due to the improper way the line had been laid, according to G&S Construction. There were seven (7) meter replacements in October and two (2) Boil Water Notices.

Edwards presented the Directors Report for the month of October 2025:

- Water produced (pumped and treated) by the Corporation was 2,596,500 gallons, and water sold was 1,114,900 gallons, resulting in a Percent Sold figure of 42.9%.
- Water lost or expended to required flushing, Fire Department use, and estimated loss due to known leaks totaled 100,000 gallons, yielding a total accounted figure of 46.8%.
- Water lost/unaccounted was 1,381,600 gallons, or 53.2% of the total water produced.

Edwards stated the higher water loss was due to major leaks during the month. The Board continues with earnest efforts to find and eliminate the leaks and other sources of loss, to improve the financial condition of the DWSC system.

DWSC Annual Elections Preparatory Actions

Credentials Committee member Ms. Betty Bryant and Board Member Robinson presented Election documents for approval. A notice will be printed on the back of each member's November 30, 2025 water bill and December 31, 2025 water bill informing members of upcoming 2026 elections and providing a link for additional annual meeting information. In addition, clear labels printed in red ink will be placed on the front of the November 30, 2025 bills, by members of the Credential Committee, that will inform members to look on the back of the water bill for the 2026 election information. Please see Annex A for the notice to be printed on the back of bill and the labels to be placed on front of bill. Additional documents presented for approval by the Credentials Committee were:

1. Annual meeting notice
2. Notice of opportunity to submit applications for Director positions
3. Ballot form
4. Director application form

Motion was made by Edwards to approve the election documents presented by the Credential Committee. Robinson seconded the motion, and it passed with all in favor.

Bryant noted that a Voting Roster for the 2026 Election must be prepared. Edwards stated that she has the 2025 Voting Roster and has been updating it by adding any new members and deleting any questionable or cancelled members.

Adjourn

With the Board having no further business, Edwards made the motion that the meeting be adjourned with Yates seconding the motion. The motion passed with all directors voting in favor. Meeting was adjourned.

Annex A - 2026 Election Notices Printed/Placed on Water Bills:

MAIL PAYMENTS TO:
DE BERRY WATER SUPPLY
PO BOX 278
DE BERRY, TX 75639

Dispatcher: Debbie
Bookkeeper: Morgan

Interested in serving on the
Water Board? Deadline to
apply is Jan 21, 2026.
Info below:
<https://deberry.myruralwater.com/2026-annual-meeting-information>

(903) 766-3973
Mon-Fri 9-5
After hours please leave a
message.
deberrywsc@gmail.com
deberry.myruralwater.com

EMERGENCY ONLY CONTACT:
G&S Construction
(903) 315-6812

Board Meeting: Tuesday,
November 11, 2025 at 6 p.m.
DeBerry Fire Dept

See Reverse Side for 2026
Board Member Election Info
or phone 903 766 3973