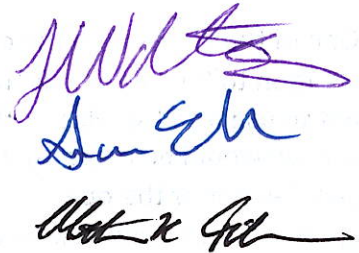


DeBerry Water Supply Corporation Board Meeting
10/21/2024 @6PM at DeBerry Baptist Church

Attendees:

- Sara Edwards – President
- Tammy Walters – Secretary/Treasurer
- Mary Robinson – Board Member
- Steve Werner – Board Member
- 2 Members

Three handwritten signatures in blue ink, likely belonging to Sara Edwards, Tammy Walters, and Steve Werner, as listed in the attendees.

Public Comment

None

Discuss/Action – Well Rehabilitation Quotes

Discussed new quote from C Miller Drilling. They recommended a milder version of cleaning than the other quotes presented in the previous meeting. They states that due to the age of our wells, it is the recommended approach. The estimate is for \$11,690 and they come highly recommended. Sara motioned to accept this quote and move forward with the rehab of Well 2 using C Miller Drilling; Mary seconded and all approved.

Discuss/Action – Generator Purchase

The Sabine River Authority approved us for a grant for \$20K for the purchase of generators. We reviewed quotes that were received from Hal's Heating and AC, Craig Electric, Cains hardware and McAdams Propane. After discussion, we thought the best quote came from Cains Hardware. The quote included a single phase 22KW generator and a 250 gallon propane tank. Total cost for this is \$13,019.95. Sara motioned to move forward with this purchase; Mary seconded; all approved.

Discuss/Action – Grant Authority

USDA grants require a motion of the board to grant the President the authority to apply for grants. A resolution stating this was presented to the board for review. Steve motioned to adopt and sign the resolution; Mary seconded and all approved. The resolution was signed.

Additionally we discussed creating and posting a table to the web page to show the current grant status, e.g., those that are currently being applied for, those applied for and the status of those.

Discuss/Action – Bookkeeper Probationary Review

Discussed the progress that the new bookkeeper has made during her probationary period. It was decided that she is not keeping up/making enough progress with the training she has

received thus far. Sara motioned to terminate her employment; Tammy seconded; all approved.

Discuss/Action – Hiring of Bookkeeper

One of the issues with the current bookkeeper position was whether or not they are in a position to be able to take phone calls at all times. We have previously discussed whether or not to use a call service so that the bookkeeper can just focus on bookkeeping duties. The call service would be responsible for taking all calls and routing them as appropriate, either to the bookkeeper or the operator. In addition, since all calls will go through this service they will be appropriately logged eliminating future TCEQ violations. Different call services were discussed, but the best option seemed to be to use Debbie Goyne who had offered to answer our calls for \$250 per month. Tammy motioned to accept this quote and to offer her the position; Steve seconded and all approved.

We also discussed the interviews that were done for the bookkeeper position. Of the ones that were previously interviewed, Morgan Irvin was selected to pose an offer to. Sara motioned to offer the bookkeeper position to her; Mary seconded and all approved.

Adjourn

Sara motioned to adjourn the meeting, Mary seconded and all approved.
Next meeting will be November 7th at 6pm at the DeBerry Baptist Church.