

DEBERRY WATER SUPPLY CORPORATION DIRECTORS MEETING

Date: **March 11, 2025 @ 6:00 pm**

Place: DeBerry Fire Station

Attendees:

Sara Edwards - President
Matt Tillman - Vice-President
Kathryn Yates - Secretary/Treasurer
Steve Werner - Board Member
Mary Robinson - Board Member
3 Members

Steve Werner
Kathryn Yates
Mary Robinson

The DeBerry Water Supply Corporation Directors Meeting was called to order by President Sara Edwards. A quorum of the directors was present.

Public Comment

Credentials committee chairman Betty Bryant reported that she closed the Post Office Box used for the election ballots. Bryant gave Bookkeeper Morgan Irvin a check for the refund of \$23.00 for unused box rent. Bryant also gave Irvin all unused postage stamps that she had.

Consent Agenda

The minutes of the February 11, 2025 board meeting were read. Werner made the motion to approve the minutes as read. Edwards seconded the motion. The motion carried with all in favor. The approved minutes will be uploaded to the website.

The minutes of the March 1, 2025 board meeting were read. Edwards made the motion to approve the minutes as read. Robinson seconded the motion. The motion carried with all in favor. The approved minutes will be uploaded to the website.

The bills were reviewed by board members and approved for payment.

The financials for February, 2025 were reviewed. There was a profit for the month of ~\$13,000 due to an anonymous donation of \$25,000. Without the donation, the system would have had a loss of ~\$12,000 due mainly to line breaks and a high repairs and maintenance cost. Tillman reported that the contractor laying the fiber optic lines, V-Lainez Enterprise, would be invoiced for the cost of repairs on all lines broken by the contractor that were properly flagged by the water system.

Edwards reported that Acct #2791 completed a membership transfer during February.

The bylaws adopted by the membership at the March 1, 2025 Annual Membership meeting were signed by all board members. The bylaws will be uploaded to the website. Also, the new bylaws state in Article XIV that the Membership Fee, less any unpaid amounts due the Corporation, is refundable in the event a membership is terminated, cancelled, withdrawn, or surrendered. The Corporation balance sheet will be updated to reflect this.

Yates signed a Conflict-of-Interest form.

Credit Card

Following discussion on the matter, motion was made by Tillman that the WSC apply for a credit card through VeraBank to be used for payment of subscription expenses such as Microsoft Teams, Norton Antivirus, etc. and possibly the billings postage at the USPO. Edwards seconded the motion. The motion carried with all in favor. Only one credit card will be requested.

System Report

The system produced 3,163,700 gallons of water and members were billed for 1,418,500 gallons for the period of Jan. 15 – Feb. 15. Thus, 47% of water produced was sold. After allowing for two large leaks, 10,000 gallons used by fire department and gallons lost through flushing, about 48% or approximately 1,500,000 gallons of the water produced was lost. Discussion followed with Edwards reporting that Operator Galen Coleman Sr. has stated that it needs to “dry up” for him to be able to determine the cause of the water loss.

On or about February 27, 2025, TCEQ (Texas Commission on Environmental Quality) issued the WSC a Violation for Iron and a Violation for Color when responding to a complainant on CR 339. The plan of action is to cap the line in the problem area and to connect to the line on other side of the road.

Two more auto flush valves will be installed in problem areas on Hwy 31 and Hwy 79.

Operating Manager

Following discussion, motion was made by Edwards to make Galen Coleman Sr. the Operating Manager of DeBerry WSC at no additional cost. Werner seconded the motion. The motion carried with all in favor.

Auto Read Meters

Edwards reported that the TWDB (Texas Water Development Board) has invited the WSC to submit a full application for a grant for Automatic Read Meters and Installation. Furthermore, if the grant is received, WSC expenses for these meters incurred up to two years prior can be reimbursed. It currently costs \$252 for an auto read meter with warranty and \$82 for a regular meter. The current fees for New Installs are \$1000 and for Re-Service are \$450. The WSC can install auto read meters for these new customers and our cost will not exceed the fees that are currently being charged. Members then discussed the cost effectiveness of using auto read meters to replace currently installed meters that need to be replaced. If a regular meter is used for replacement and then later upgraded to an auto read meter the total cost will be greater than installing an auto read meter initially as a replacement. Motion was made by Edwards to install Master Meter auto read meters on all New Service Installs, on all Re-Service Installs and on all old, faulty meters that need to be replaced. Robinson seconded the motion. The motion carried with all in favor.

Cybersecurity Plan

Werner presented the DWSC Cybersecurity Plan. All board members were given the annual Cybersecurity training by Werner.

Adjourn

Having no further business, Edwards made the motion that the meeting be adjourned with Robinson seconding the motion. The motion passed with all directors voting in favor. Meeting was adjourned.